

Privacy Policy

Privacy Statement Version 2.0 dated September 2019

Thank you for visiting the Simple Little Library System or KnowAll Matrix website. Bailey Solutions Ltd takes the privacy of your information very seriously. We aim to meet current internet best practice. Our services are designed to give you the information that you want to receive. Our privacy policy below explains how we will collect and use the information you give us.

Who we are

This website, and the Simple Little Library System and KnowAll Matrix software, are owned and maintained by Bailey Solutions Limited. Our website address is: <https://baileysolutions.co.uk>

Our approach

Bailey Solutions Ltd takes the privacy of its users seriously. Generally, you can browse through our website without giving us any information about yourself (including your email address). When we do need your personal information to provide services that you request or when you choose to provide us with your personal information, this policy describes how we collect and use your personal information. If we decide to change our privacy policy for this website, we will post those changes here so that you will always know what information we gather, how we might use that information and whether we will disclose it to anyone.

What personal data we collect and why we collect it

We collect personal information (such as your name, email address and any other details you provide to us that identifies you as an individual) from you when you submit a request for information or when you submit your details for any other reason. Personal information will only be collected with your consent. When you browse our website, we may also log your IP address (the Internet address of your computer) to give us an idea of which part of our website you visit and how long you spend here. We do not link your IP address to any other personal information that you send to us. Like many other websites, we may use a standard technology called a "cookie" to collect information about how you use the website (for more information about our use of cookies please see our Cookie Policy.) Save for the use of cookies, we do not automatically log data or collect data apart from information you specifically provide to us.

Use of information we collect

We will use your information for several general purposes including: fulfilling any requests for information or services placed by you, processing any other transactions authorised by you, keeping you up to date with news about Bailey Solutions Ltd, our products and services, and providing other information to you which we think you may find of interest. Your personal information shall not be used for any other purposes.

Who may process your data

Your personal information may be processed by us in accordance with this privacy policy. We take all reasonable care to prevent any unauthorised access to your personal data. Personal information will not be sold or transferred to unaffiliated third parties without your prior consent. Where any personal information is processed by us, we will comply with relevant data protection legislation at all times.

Security measures

We are serious about guarding the security of your personal information that we have under our control from unauthorised access, improper use and disclosure, unauthorised destruction or accidental loss. However we cannot guarantee the protection of your personal data as due to the nature of the internet, the website is theoretically accessible by any user of the World Wide Web. You should be aware that when you disclose personal information on the website it may be collected by another user and may result in unsolicited messages from other internet users.

Embedded content from other websites

Pages on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

Comments

When visitors leave comments on the site we collect the data shown in the comments form, and also the visitor's IP address and browser user agent string to help spam detection.

An anonymised string created from your email address (also called a hash) may be provided to the Gravatar service to see if you are using it. The Gravatar service Privacy Policy is available here: <https://automattic.com/privacy/>. After approval of your comment, your profile picture is visible to the public in the context of your comment.

If you leave a comment, the comment and its metadata are retained indefinitely. This is so we can recognise and approve any follow-up comments automatically instead of holding them in a moderation queue.

Access and changes to your personal information

Upon request, we may provide you with a copy of the personal information which we hold about you. Please contact us via the form below or write to us at Bailey Solutions' Registered Office address, stating your name and email address for identification purposes.

At your request, we will use reasonable efforts to update / correct personal information previously submitted by you. You may also request that we cease processing the personal information we have about you and that we delete your personal information from our database or records. However it may be impossible to delete your information without some residual information because of backups and records of deletions.

Please address your requests to change or delete your personal information via the form below. Alternatively you may write to us at the Bailey Solutions Ltd Registered Office address below, stating your name and email address for identification purposes. We will only perform the activities outlined above to the extent that such activities will not compromise privacy or security interests.

Enquiries

If you have any further enquiries or concerns about our privacy policy please contact us via the form below or write to us at the Bailey Solutions Ltd registered office address:

Bailey Solutions Ltd, registered at: Curtis House, 34 Third Avenue, Hove, East Sussex, BN3 2PD,
United Kingdom with Company Number 04445779

VAT Registration Number: GB 737 381 4172.0